

ADMINISTRATOR RESOURCE

Your Implementation Checklist: A Roadmap to Success

Welcome, School Leaders! Use this **30-60-90 Day Implementation Checklist** to guide you through key tasks to set everyone up for success with DreamBox Math. *A DreamBox product login is required to access some of these resources.*

THE FIRST 30 DAYS

Easy Steps to Get Started

- ☐ Before the first day of teaching, [connect with the Integrations Team](#) and complete rostering to enable an engaging, tailored math journey for students.
 - Use this [Back to School: DreamBox Administrator Guide](#) to plan technical set up tasks.
 - Bookmark these Help Center articles on [Setup, Rostering, & Login Guides](#).

**New to DreamBox as of August 2025? [Start here](#).*

- ☐ Introduce DreamBox Math to your teachers and get [students placed](#) - empowering them with confidence and competence in math.
 - Easily communicate the news with this customizable [Teacher Email Template](#).
 - In just 15 minutes, have your teachers confident to use DreamBox Math in their classrooms with the [DreamBox Math Micro -Training](#).
 - Establish clear expectations of healthy [student usage](#).

**Using Launchpad? [Learn more](#).*

- ☐ Being a curious learner takes place in and out of school, introduce DreamBox Math at home. Share this [customizable family announcement email template](#) with your teachers.

30-60 DAYS

Quick Ways to Dive In

- ☐ Analyze teacher usage, review trends over time, and find teacher usage patterns across schools or grade levels with the [Dashboard Usage Report](#).
- ☐ Prompt inactive teachers to log in and engage their students to use DreamBox Math for a personalized math journey.
- ☐ Encourage teachers to enhance proficiency with DreamBox Math through [DreamBox University](#) and to connect with other passionate math educators through the [Discovery Education Network](#).
- ☐ Schedule a planning session with your Discovery Education partner to set goals and define success.

60-90 DAYS

Immediate Steps to Monitor Progress

- ☐ View student progress over time at the district, school, teacher, and classroom levels with the [Progress Report](#).
- ☐ Leverage your Reports Page data to create a [Professional Learning](#) plan that meets the needs of your teachers.